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Minutes of the Cherokee County Board of Education Meeting held February 9, 2017 beginning at 6 pm at Central Office

#### **Board Members Present**

Ms. Wanda Arrowood, Chair, Mr. Paul Brown, Vice Chair, Mr. Winfield Clonts, Mr. Tim Coffey, Mr. Jeff Tatham, and Mr. Tim West

Board Member Absent: Mr. Arnold Mathews

- 1. Call to Order. Ms. Wanda Arrowood called the Board of Education meeting to order.
- 2. Pledge of Allegiance. Mr. Winfield Clonts led the Pledge of Allegiance.
- 3. Mission Statement. Mr. Tim Coffey read the mission statement.
- 4. Approval of Agenda. The agenda was accepted as presented.
- 5. <u>Approval of Minutes</u>. The Minutes of the January 12, 2017 board meeting were approved as presented.
- 6. <u>Public Input</u>. Ms. Arrowood called for public comment and recognized Mr. Gary Chamberlain who spoke to the Board about his anti-litter efforts, involvement by the schools, and acknowledge Mr. Winfield Clonts, Ms. Tiffany Clapsaddle, Mr. Thomas Graham, Ms. Susan Steiner, Mr. Lance Bristol and all the students involved in the school cleanup programs.
- 7. <u>Financial Planning Update</u>. Mr. Winfield Clonts reported several items that were discussed during the subcommittee meeting. Those being:
  - a. Marble elementary school project to include concrete walks and handicap accessibility to the K building and removing of uneven brick pavers.
  - b. Murphy high school bleacher repairs.
  - c. Hiwassee Dam school boiler.
  - d. Andrews high school HVAC repair.
  - e. Murphy middle school HVAC repair.
  - f. District level project—new building project consulting.
  - g. District level VOIP phone system upgrade.
  - h. AMS Baseball field refurbishment project.

Following this, Mr. Clonts reported the subcommittee recommended \$126,882.89 be added to the budget proposal to be presented to the County commissioners for consideration. These funds would be utilized to bring the cafeteria employees up to the state pay standard. He went on to inform the Board of discussions about providing the same to bus drivers in Cherokee County.

- 8. Academic Subcommittee Update: Mr. Tim Coffey was recognized and in lieu of an Academic Subcommittee report proposed the subcommittee hear from principals of schools that did not make growth at a subcommittee meeting during which they will provide reasons why their schools didn't meet growth standards, solutions put in place to correct the problems, rational behind those solutions, and methods being employed to measure success of the corrective actions. Mr. Coffey went on to seek a consensus from the Board that instead of the principals appearing before the Board in March that they provide a narrative containing the aforementioned items to the Board. The Board agreed to this action.
- 9. Budget Request. Ms. Stephanie Hass presented budget amendment request for the following funds:
  - a. State Public Schools Fund
  - b. Local Current Expense Fund
    - i. Use of ¼ Cent Sales tax in the amount of \$62,305.99 for use as follows:
      - 1. Funding of two classroom teacher positions.
  - c. Capital Projects Fund
    - i. Use of ½ Cent Sales tax in the amount of \$81,060 for use as follows:
      - 1. Marble Elementary: Concrete walk at kindergarten building
        - a. Service by Raxter Concrete Finishing: \$10,418
      - 2. MHS: Bleacher repairs
        - a. Seating Safety Solutions: \$7,493
      - 3. HD: Boiler burner repairs
        - a. Dalton HVAC: \$13,000
      - 4. MMS: HVAC Module replacement
        - a. Harris Integrated Solutions: \$7,313
      - 5. District: Consultation services
        - a. LS3P consulting: \$30,000
      - 6. District: VOIP project completion—upgraded phone installation
        - a. NCI: \$5,607
      - 7. AMS Baseball Field
        - a. Hillside Nursery: \$7,229
  - d. Request for Public School Building Capital Fund NC Education Lottery Funds for:
    - i. 2016-17 Debt Service Payment—Classroom additions to REMS in the amount of \$76,094.87.

Motion made (Mr. Paul Brown) and seconded (Mr. Tim Coffey) to approve the budget amendments, usage of ¼ & ½ cent sales taxes, and application for Education Lottery Funds as presented by Ms. Hass. Voting is unanimous.

- 10. <u>Policy Review</u>. Mr. Jeff Tatham presented several policies for 2<sup>nd</sup> reading; those policies presented are:
  - 1) 3460 Graduation Requirements
  - 2) 3620 Extracurricular Activity & Student Organizations
  - 3) 3620-R-(MS) Middle School Athletic Regulatory Policy
  - 4) 4003 Translating Policies for Students and Parents (new)
  - 5) 9115 Prequalification of Bidders for Construction Projects
  - 6) 9120 Bidding for Construction Work
  - 7) 9400 Sale, Disposal, & Lease of Board-Owned Real Property

Motion made (Mr. Jeff Tatham) and seconded (Mr. Paul Brown) to approve the policies presented for second reading. Voting is unanimous.

Next, Mr. Tatham presented policies for first reading as prepared by the Policy Subcommittee. Those policies presented are:

1) 2116 Removal from Office

- 2) 3225/4312/7320 Technology Responsible Use
- 3) 3620-R-HS High School Athletic Policy
- 4) 4040/7310 Staff-Student Relations
- 5) 4100 Age Requirements for Initial Entry
- 6) 4110 Immunization and Health Requirements for School Admission
- 7) 4125 Homeless Students
- 8) 4150 School Assignment
- 9) 4326 Student Drug Testing
- 10) 4400 Attendance
- 11) 7810 Evaluation of Licensed Employees
- 11. <u>Superintendent's Report</u>. Dr. Jeana Conley delivered her Superintendent's report to the Board. She began by presenting a proposed Resolution to the Board that requests the general assembly pass legislation to provide local school districts with the class size and funding flexibility needed to avoid severe negative impacts.

Motion made (Mr. Paul Brown) and seconded (Mr. Winfield Clonts) to adopt the Resolution on K-3 Class Size Ratios as presented by the Superintendent. Voting is unanimous.

#### **RESOLUTION ON K-3 CLASS SIZE RATIOS**

WHEREAS, local school districts receive state funding for classroom teacher salaries based on funding ratios of one position per a specified number of students at each grade level; and

WHEREAS, local school districts have traditionally been afforded flexibility to allow class sizes in kindergarten through third grade to exceed the classroom teacher funding ratios within set limits; and WHEREAS, this approach has provided local school districts with crucial flexibility to fund teaching positions in art, music, and physical education – none of which receive separate funding allotments – by setting aside some teacher allotments to cover salaries for those positions; and

WHEREAS, G.S. 115C-301, as amended by Section 8.33 of the 2016 Budget Bill, codifies funding ratios by statute and precludes these past practices; and

WHEREAS, the loss of flexibility in this area would have immediate and negative effects on school districts throughout the state, including one or more of the following: (i) drastic cuts in art, music, and physical education teaching positions in kindergarten through third grade; (ii) a dramatic increase in class sizes in grades four through twelve to free up state teacher allotments to fund those positions; and/or (iii) sudden new financial burdens on local governments to provide the funding for those same positions, which could necessitate property tax increases; and

WHEREAS, if the issue is not addressed legislatively in the near future, school districts and counties will be forced to develop their 2017-18 budgets in the spring on the assumption and understanding that large increases in local funding may be needed to preserve art, music, and physical education positions in kindergarten through third grade and to meet sudden new demands on school facilities; and

WHEREAS, legislative action is urgently needed to avoid the serious, statewide, negative impacts described above; and

NOW, THEREFORE, BE IT RESOLVED, that the Cherokee County Board of Education respectfully requests that the General Assembly pass legislation as early as possible in the 2017 session to provide local school districts with the class size and funding flexibility needed to avoid the severe negative impacts described above.

Approved by the Cherokee County Board of Education this, the 9th day of February, 2017

Following this, Dr. Conley informed the Board that she had approved overnight several overnight fieldtrip requests. Next, Dr. Conley reported several district good news items as well as numerous good news items as presented by school principals. Lastly, Dr. Conley asked the Chair, Ms. Arrowood if she would announce the high school's honor students. Ms. Arrowood announced the following:

**Andrews High School** 

Valedictorian:David SotoSalutatorian:Megan YonceVocational Honor:David Soto

**Hiwassee Dan High School** 

Valedictorian:Maci SenaSalutatorian:Alysha FloydVocational Honor:Maci Sena

Murphy High School

Valedictorian: Isaac Mock
Salutatorian: Grant Lindsay
Career & Technical Honor: Isaac Mock

**Tri-County Early College** 

Valedictorian:Ivy CollinsSalutatorian:Skyler Bolyard

12. Adjourn for Break and Closed Session. Mr. Paul Brown read the motion to adjourn to closed session.

Motion made (Mr. Paul Brown) and seconded (Mr. Winfield Clonts) for the Board of Education to adjourn to break and closed session pursuant to the provisions of North Carolina General Statute 143-318.11(a)(3) and 143-318.11(c), for the following purposes: under subsection (a)(1) to prevent the disclosure of privileged or confidential personnel information and to prevent the disclosure of privileged or confidential student information pursuant to G.S. §115C-319-321 and 20 U.S.C. 1232g (FERPA) and G.S. 115C-402(e), under subsection (a)(3) to discuss matters protected by the attorney-client privilege, and under subsection (a)(6) to hear a complaint or grievance, by or against an employee. Voting is unanimous.

13. <u>Return to open session & Closed Session Decisions</u>. Ms. Wanda Arrowood called the meeting to order and returned to open session.

Motion made (Mr. Winfield Clonts) and seconded (Mr. Tim West) to return to open session. Voting is unanimous.

After returning to open session, the Board took the following actions based on closed session discussions.

Motion made (Mr. Winfield Clonts) and seconded (Mr. Paul Brown) to approve the personnel recommendations contained in the Closed Session Agenda as presented by the Superintendent. Voting is unanimous.

Those items contained on the closed session agenda and approved are:

(a) The Board approved the following Resignation

Name Position & Assignment, Type of Request Effective Date
James Vaught Teacher, AMS Resignation 02/10/2017

(b) The Board approved the following Leaves of Absence: Kayla Lopp, Karen Hogsed, and Angie West

(c) The Board approved the following hiring recommendations:

NamePositionEffective DateJacqueline EgliInterim Teacher, MES02/10/2017James MasonMaintenance, District02/10/2017Cynthia Waldroup21st CCLC Site Director, MES01/31/2017

Application

- (d) The Board approved the following substitute teachers: Brandon Deitz
- (e) The Board approved the following School Nutrition Substitutes: Amy Cavallari and Misty Matthews
- (f) The Board approved the following 21st CCLC substitute/tutor: Christina Rayburn
- (g) The Board approved the following Helping Hands Volunteers

			Application
Name	School	Activity	Renewal Date
Kenney Clark	AMS/AHS	Coach, Shooting Team	02/09/2018
Adam Cross	AMS/AHS	Coach, Shooting Team	02/09/2018
Denise Cross	AMS/AHS	Coach, Shooting Team	02/09/2018
Josh Garrett	AMS/AHS	Coach, Shooting Team	02/09/2018
Michael Matheson	AMS/AHS	Coach, Shooting Team	02/09/2018
Sean Matthews	AMS/AHS	Coach, Shooting Team	02/09/2018
Bobby Neal	AMS/AHS	Coach, Shooting Team	02/09/2018
Scott Stalcup	AMS/AHS	Coach, Shooting Team	02/09/2018
Brandon West	AMS/AHS	Coach, Shooting Team	02/09/2018
Roger West	AMS/AHS	Coach, Shooting Team	02/09/2018
Steven West	AMS/AHS	Coach, Shooting Team	02/09/2018
John Cook	AMS	FCA	02/09/2018
Pamela Cook	AMS	FCA	09/09/2018
Brandon Deitz	AMS	Coach	02/09/2018
Sarah Dunn	AMS	Coach	02/09/2018
Alan Morgan	AMS	FCA	02/09/2018
Stacey Smith	AMS	Coach	02/09/2018
Carlos Ramos	HDHS	Track & Field	02/09/2018
Thomas Taylor	<b>HDEMS</b>	Coach	02/09/2018
Stephen O'Bryon	MHS	Coach	02/09/2018
John Rayburn	MHS/MMS	Coach	02/09/2018
Richard Curry	MHS	Coach	02/09/2018
Andrew Skogen	MHS	Coach	02/09/2018
Larry Rumfelt	MHS	Coach	02/09/2018
Brian Mundy	REMS/HD	Coach	02/09/2018
(175)			

- 14. <u>Announcement of the next Board of Education Meeting</u>. Ms. Arrowood announced the Board would meet March 1, 2017 at 12 pm at Central Office for a Budget Work session and the next regular Board meeting will be held March 9, 2017 at Central beginning at 6 pm. The Financial Planning Subcommittee announced it would meet March 2, 2017 at Central beginning at 4 pm to be followed by the Policy Subcommittee meeting.
- 15. Adjournment. There being no further business to discuss the meeting adjourned at 7:57 pm. Motion made (Mr. Tim Coffey) and seconded (Mr. Paul Brown & Mr. Winfield Clonts) to adjourn the meeting. Voting is unanimous.

Jeana Y. Conley, Secretary

Wanda Arrowood, Board Chair

#### State Public School Fund

August 4, 2016 September 15, 2016 October 13, 2016 November 17, 2016 December 8, 2016 January 12, 2017 February 9, 2017

Revenues:	Original Budget	Amend. No. 1	Amend. No. 2	Amend. No. 3	Amend. No. 4	Amend. No. 5	Amend. No. 6	Amend. No. 7	Amend. No. 8	Amend. No. 9	Revised Budget
001 Classroom Teachers	9,932,783	(15,232)		(*)		(17,544)	(130,266)	-		-	9,769,741
002 Central Office Administration	578,852				*	-	-				578,852
003 Non-Instructional Support	830,290	(13,821)		( <b>-</b> 2	1,325	(1,467)	(8,388)	750	-	2	808,689
005 School Building Administration	1,426,842	-		-	-	-	-	-	-	_	1,426,842
007 Instructional Support	1,103,760			-		(1,950)	2			2	1,101,810
008 Total Dollars for K-3 Teachers	-			929	0.20	(1,550)			-		-
	-		-	-	-	-	•	-	-	-	-
009 Longevity			-	3.00			-	-	-	-	*****
012 Driver Training	64,911	-			-		-	-	-	-	64,911
013 Career & Tech. Ed. Months of Employment	1,395,450	· ·		-		(2,465)	-	-	-	-	1,392,985
014 Career and Technology Ed. Program Support	57,861	(2,800)		-	1,352	(102)	(728)	•	-	-	55,583
015 School Technology Fund	121	43,361	9	63,479	12	104	2	55		-	107,020
016 Summer Reading Camps	•	91,253		120		(47,144)		-	-	-	44,109
017 Career Technical Education - Program Improvement				-	•			-		-	
024 Disadvantaged Students Supplement Fund	129,725			-	-	(229)	-	-	-	-	129,496
025 Indian Gaming	-	660	3			-		3	-		660
027 Teacher Assistants	759,568				-	(1,342)	-	-		-	758,226
029 Behavioral Support					73,342	-					73,342
030 Digital Learning		544							-		544
031 Low Wealth Supplemental Funding	576,777										576,777
032 Children with Special Needs	1,891,527	12	2			36,974	200				1,928,501
	-		46 112		15	30,374	1.5	5			
033 Merit Bonus			46,113	•						1.5	46,113
034 Academically and Intellectually Gifted	178,272	•		17	•	(315)	•				177,957
041 Panic Alarms	-	•	*	•	•	•	•		-		•
045 Compensation Bonus	•	•	*	•	-		•	5	-	-	•
046 Test Results Bonus	•	•	•	•			•	31,500	-	-	31,500
054 Limited English (LEP)	43,577	•		•	-		-	- 5	3	-	43,577
055 High School Learn and Earn (TCEC)	•	316,646		•	-		-		-	-	316,646
056 Transportation	667,726	•	9	-	-	225,749	1,600	14,327	-	-	909,402
Classroom Material, Instructional Supplies, Equipment (Textbook Waivers)	243,969	(41)		-		(431)	(3,092)	12,061	-		252,507
Children with Special Needs - Spec Funds (Dev Day & Comp Res)	*0	1963		46,428		*		15,000	*	-	61,428
069 At-Risk Student Services/Alternative Schools	872,542	121	2			(1,541)		1.2	- 2		871,122
073 School Connectivity	-	141	1,418		26,827	-					28,245
085 Excellent Schools Act	-	_	-	12,800	14	2	12	12	2		12,800
120 LEA Financed School Buses							101,234				101,234
Total Revenues	20,754,432	420,732	47,540	122,707	102,858	188,297	(39,640)	73,693			21,670,619
26 000							(22/2.2/	,			
Expenditures:											
5100 Regular Instructional Services	13,375,069	66,572	(22,184)	42,800	2,677	(25,530)	(142,474)	43,073	2		13,340,003
5200 Special Populations Services	2,124,199	-	2	(183,372)	73,342	(315)	-	16,238	-	-	2,030,092
5300 Alternative Programs and Services	776,119	87,374	2	120		(46,445)	-	-	2	-	817,048
5400 School Leadership Services	1,426,842		69,494			2 E			12		1,496,336
5800 School-Based Support Services	1,221,210	159,044	(1,197)	193,650		2		2	2	-	1,572,707
6100 Support and Development Services	217,184	58,000	-			-	0.00	120			275,184
6200 Special Population Support and Development Services	-			36,150		36,974		12	-	1.0	73,124
6300 Alternative Programs and Services Support	2				2	-					
6400 Technology Support Services	50,897	43,361	1,427	33,479	26,839	104		55			156,162
	000000 CT. 11.0000 CT.		1,427	33,473	20,633		1,600	14,327			1,360,176
6500 Operational Support Services	1,114,359	6,381	5.	<u>=</u> "	\$ <b>5</b> 2	223,509	1,600	14,327		-	
6600 Financial and Human Resource Services	263,610	•	*	-		-		-	•		263,610
6700 Accountability Services		•	*		•	-	12	-	-		
6900 Policy, Leadership and Public Relations Serv.	139,455	•	*		2		-	-	-	-	139,455
7200 Nutrition Services	45,488	-	2	2		2	12	-	-	-	45,488
8100 Payments to Other Governmental Units			2	-		-		-	-	-	-
8400 Interfund Transfers		-	-	· ·		-	101,234	-	-	-	101,234
Total Expenditures =	20,754,432	420,732	47,540	122,707	102,858	188,297	(39,640)	73,693		-	21,670,619

#### State Public School Fund

Amendment No. 7 Notes:

PRC 003 - Sub Pay.

PRC 015 - Interest Income.

PRC 046- Test Result Bonus

PRC 056 - Stop Arm Camera Allotment (\$9,000) and 2016-17 System Contingency Allotment

PRC 061 - Indian Gaming Allotment

PRC 063 - Special State Reserve

### Cherokee County Board of Education Summary of Budget Resolution and Amendments 2016-2017

#### **Local Current Expense Fund**

Original					
	12				Revised
Budget Amend. No. 1	Amend. No. 2	Amend. No. 3	Amend. No. 4	Amend. No. 5	Budget
3700 Forest Service Revenue 34,000 -	<u></u>	-	-	<u>~</u>	34,000
4110 County Appropriation 6,546,803 -		30 <del>2</del> 3	-	-	6,546,803
4140 Local Gov't Sales Tax - Article 46	120	~	62,306	-	62,306
4210 Tuition & Fees	-	=	-	-	-
4319 Sales - Other	~	<u> </u>	-	-	
4410 Fines and Forfeitures Revenue 110,000 -		<del>-</del> 2	-	-	110,000
4440 ABC and Bottle Tax Revenue 26,200 -	** 13t	-	-	-	26,200
4450 Interest Earned 1,200 -		Ξ.	-	=	1,200
4820 Disposition of School Fixed Assets	(4)		-	-	-
4890 Solar Array Net Revenue 60,000 -		-	-	-	60,000
2910 Designated Fund Balance 142,282 48,300	-		-	-	190,582
Total Revenues 6,920,485 48,300	-	<b>=</b>	62,306	-	7,031,091
Expenditures:					
5100 Regular Instructional Services 1,585,872 (3,696)	(220)	(269)	59,691	_	1,641,378
5200 Special Populations Services 30,237 -	-	-	-	2	30,237
5300 Alternative Programs and Services 43,624 48,300	-	-	-	-	91,924
5400 School Leadership Services 699,210 -	<u>~</u>	<u>-</u>	· ·	_	699,210
5500 Co-Curricular Services 311,806 600	220	269	2,615	_	315,510
5800 School-Based Support Services 282,098 -	-	-	_,	-	282,098
6100 Support and Development Services	-	2,		=	-
6400 Technology Support Services 421,835 -	-	-3	-	-	421,835
6500 Operational Support Services 2,647,924 3,096	-	<b>(2)</b>	<u>=</u>	=	2,651,020
6600 Financial and Human Resource Services 278,676 -		-	-	-	278,676
6700 Accountability Services 79,374 -	-	-	-	-	79,374
6900 Policy, Leadership & Public Relations Serv. 174,437 -	*	<b>=</b> 3	-	-	174,437
7100 Community Services 7,500 -	4	-	-	_	7,500
7200 Nutrition Services	-		-	-	=:
8100 Payments to Other Governmental Units 357,892 -	-	_	_	_	357,892
8400 Interfund Transfers	-	-	-	-	-
Total Expenditures 6,920,485 48,300		<b>-</b> (	62,306	-	7,031,091

#### **Local Current Expense Fund**

Amendment No. 4 Notes:

\*Use of Article 46 Quarter Cent Sale Tax - distributed from October 2016.

To fund (2) teaching positions lost with ADM reductions in PRC 001.

\*TCEC - Reclass from Regular Instructional Services to Co-Curricular Services \$2,615

Swimming Materials / Equipment / Travel

830

\$

\$

Soccer Uniforms

1,785

August 4, 2016 September 15, 2016 October 13, 2016 November 17, 2016 December 8, 2016 January 12, 2017 February 9, 2017

#### **Capital Projects Fund**

Revenues:	Original Budget	Amend. No. 1	Amend. No. 2	Amend. No. 3	Amend. No. 4	Amend. No. 5	Amend. No. 6	Amend. No. 7	Amend. No. 8	Revised Budget
3200 State Revenue - Other Funds		-		-	-		9	-		-
3400 State Allocations -		-	-	1-1		101,078	156	-	-	404.004
Restricted to Capital Outlay										101,234
4100 County Appropriation	*	-	•				<del>=</del>	•	=	(50)
4400 Local Sources - Unrestricted	733	7 <b>=</b>	2	20	-	121	-	12	2	733
4800 Local Sources - Restricted	246,821	346,958	35,187	38,865	13,480	3,456	9,050	81,060	-	774,877
4900 Fund Balance Appropriated	-	-	2	-	-	-	=	14	-	-
4920 Fund Transfers	-	-	-			-	-		-	-
Total Revenues	247,554	346,958	35,187	38,865	13,480	104,534	9,206	81,060		876,844
Expenditures:										
5100 Regular Instructional Services	12			20	-	-	=	-	-	-
5400 School Leadership Services	-	i <del>.</del> #:		-	-	-	-	1.51		-
6500 Operational Support Services	733	346,958	35,187	38,865	13,480	104,534	9,206	81,060	-	630,023
9000 Capital Outlay	246,821	-	-	-		-		-		246,821
Total Expenditures	247,554	346,958	35,187	38,865	13,480	104,534	9,206	81,060		876,844

# Capital Projects Fund Amendment No. 7 Notes:

1) Amendments are to approve the use of sales tax funds for the following projects:

February 2017 Use of Sales Tax